



## NOTICE OF PUBLIC MEETING

### REGULAR MEETING OF THE BOARD OF TRUSTEES

**Monday, January 9, 2017**

**5:00 p.m.**

**1500 West Agency Road**

**West Burlington, Iowa**

**Board Room**

#### **Tentative Agenda**

#### 1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

#### 2.0 World Changing – Changing Our Thinking

- 2.1 Emerging Issues/Future Agenda Items
- 2.2 Compliance: Safety and Emergency

#### 3.0 Action Items

- 3.1 Approval of Consent Agenda  
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 3.2 Resolution Approving Construction Contract and Bond for New Hall of Sciences Building Project
- 3.3 Resolution Accepting the New Health Professions Building

#### 4.0 Accountability

- 4.1 Review of President's Goals
- 4.2 Review Key Performance Indicator #1 (Percent of students who have reached their educational goal)
- 4.3 Indoor Sports Complex
- 4.4 President's Report

- 4.5 Facilities Re-Use Plan
- 4.6 Monthly Financial Report
- 4.7 Facilities Update

## 5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- January 25 - IACCT Meeting
- January 25 and 26 - IACCT Student Legislative Seminar
- February 28 – IACCT Legislative Drive-In (Community College Day on the Hill)

SCC Board of Trustees meetings:

- February 20 – Regular Board of Trustees meeting
- March 20 – Regular Board of Trustees meeting
- April 10 – Regular Board of Trustees meeting

## 6.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.



Sherry Zeller, Board Secretary

Item 3.1  
**CONSENT AGENDA**  
for  
January 9, 2017, Regular Board Meeting

1. Approval of Minutes
  - December 7, 2016, Board Retreat meeting
  - December 12, 2016, Pre-Board Meeting
  - December 12, 2016, Regular Board Meeting
  - December 21, 2016, Special Board Meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

**a. Myra Bruegger**

Position:	Professor – Accounting/Business
Date of Hire:	11/02/1987
Last Day of Employment:	08/20/2017
Reason:	Early Retirement

**b. Karen Cahill**

Position:	Professor - English
Date of Hire:	08/17/1987
Last Day of Employment:	08/20/2017
Reason:	Early Retirement

**c. Susan Dunlay**

Position:	AEL Instructor
Date of Hire:	07/08/1996
Last Day of Employment:	01/31/2017
Reason:	Early Retirement

**d. David Hoelzen**

Position:	Systems Administrator
Date of Hire:	07/05/2006
Last Day of Employment:	09/30/2017
Reason:	Early Retirement

**e. J. Michael Sallee**

Position:	Professor - Biology
Date of Hire:	01/08/1998
Last Day of Employment:	08/20/2017
Reason:	Early Retirement

**f. Jan Wolbers**

Position: Interim Dean of Academic Planning and Institutional Effectiveness  
Date of Hire: 08/17/2006  
Last Day of Employment: 01/18/2017  
Reason: Personal

4. Employment Contracts

**a. Laurie Hempen**

Position: Director of Human Resources  
(Replacement)  
Contract Period: January 23, 2017 – June 30, 2017  
Salary: \$48,467.50 (\$110,000.00 annual)  
Education: Master of Education – Capella University, Minneapolis, MN  
Master of Business Administration – St. Ambrose University, Davenport, IA  
Bachelor of Science – Iowa Wesleyan, Mt. Pleasant, IA  
Experience: Human Resources Manager ~ American Ordinance LLC, Middletown, IA  
Human Resources Director ~ Winegard Company, Burlington, IA  
Human Resources Director ~ Burlington Community School District, Burlington, IA

**b. Laura Holtkamp**

Position: AEL Instructor – Keokuk (Part-Time)  
(Replacement)  
Contract Period: January 5, 2015 – June 30, 2017  
Salary: \$12,937.00 (\$26,520.00 annual)  
Education: Doctorate – University of Iowa – Iowa City, IA  
Master of Arts – University of Iowa, Iowa City, IA  
Bachelor of Art - Iowa Wesleyan College, Mt. Pleasant, IA  
Bachelor of Art (Education) - Iowa Wesleyan College, Mt. Pleasant, IA  
Experience: Senior International Student & Scholar Advisor – ISSS ~ University of Iowa, Iowa City, IA  
International Student & Scholar Advisor - ISSS ~ University of Iowa, Iowa City, IA  
Lecturer in Art ~ Iowa Wesleyan College, Mt. Pleasant, IA

**c. Tebble Stearns**

Position: Evening Receptionist/Housekeeper (Part-Time)  
(Replacement)

Contract Period: January 9, 2017 – June 30, 2017

Hourly wage: \$14.07 (\$17,559.36 annual)

Education: Associate of Applied Science – Southeastern  
Community College, W. Burlington, IA  
High School Diploma – Mt. Pleasant High School, Mt.  
Pleasant, IA

Experience: Secretary ~ Lorber Insurance Agency, New London, IA